water for food programme: Application Form

Application Summary Sheet

|  |  |
| --- | --- |
| **Applicants:** | Click here to enter name organisations |
| **Title project:** Click here to enter text. |
| **Short Description of the project:** | Click here to enter text. |
| **In which sectors are your organisations active?:** |  |
| **Date of submission:**Click here to enter a date. |
| **Project lead (name):** | Click here to enter text. | **Email:** Click here to enter text. |
| **Contact person** (during application phase - if different from above) – name and e-mail address: Click here to enter text.  |
| **Which water for food sub-theme is your business case related to? (for example: smart irrigation; drainage; (ground)water management; water efficiency; water storage; dealing with salinity….)**  |

Application form Water for Food Programme

**This form allows you to apply for a Water for Food Programme Subsidy. Any information you provide will be treated confidentially.**

**This form must be submitted to the Water for Food Programme Management team. It should be sent to** **waterforfood@nwp.nl** **with the subject ‘Application WvV Programme’ latest by 1700 hrs. (CET) on 20 October 2021.**

Timeline

|  |  |
| --- | --- |
| Action | Date |
| Launch application of project proposals | 21 September 2021 |
| Deadline application of project proposals | 20 October 2021 |
| Evaluation project proposals | 20 October – 19 November 2021 |
| Announcement successful applications | 22 November 2021 |
| Contracting successful applicants | 22 November – 3 December 2021 |
| Project implementation period | 3 December 2021 – 31 August 2022 |
|  |  |

Any questions related to this RFP should be addressed to the e-mail contact referenced above and should be aggregated as much as possible.

After the announcement, successful candidate organisations will receive a contract from NWP.

# Contact details

1. **Applicant details (pls. complete 1 box per organisation involved; please add additional boxes when the number of organisations involved exceeds two)**

|  |  |
| --- | --- |
| **Name organisation 1** |  |
| **Chamber of Commerce numbers\*** |  |
| **Postal address (one lead address can be mentioned)** |  |
| **Zip Code** |  |
| **City/town** |  |
| **Country** |  |
| **IBAN**  |  |
| **BIC** |  |
| **Liable to VAT** | [ ]  Yes [ ]  No |

|  |  |
| --- | --- |
| **Name organisation 2** |  |
| **Chamber of Commerce numbers\*** |  |
| **Postal address (one lead address can be mentioned)** |  |
| **Zip Code** |  |
| **City/town** |  |
| **Country** |  |
| **IBAN**  |  |
| **BIC** |  |
| **Liable to VAT** | [ ]  Yes [ ]  No |

\* Applicant organisations should be registered at the Netherlands Chamber of Commerce

1. **Contact Person**

First contact for Water for Food Programme during application phase

|  |  |
| --- | --- |
| **First name** |  |
| **Surname** |  |
| **Position** |  |
| **Office phone** |  |
| **Mobile phone** |  |
| **E-mail** |  |
|  |  |

# Information on applicant organisation and partners

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| **Role of the organisations within the project – the proposal must include a minimum of 2 Netherlands based organisations** |

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| Describe the role of the applicant organisations in the project as well as all other involved parties (including as a minimum the name and type of organisation, brief description of the organisation, and its role within the proposed project)  |

# Project data/criteria to be met

**Pls. note that the questions below include important criteria which the proposals need to meet and upon which applicants will be assessed. Clear and detailed descriptions are therefore recommended.**

|  |  |
| --- | --- |
| **Project title:** |  |
| 1. *Project description summary:*

*Describe in no more than 350 words what the project aims to address and achieve (background/context, objectives, local impact, potential follow-up)*  |  |
| 1. *Project sub-theme (there is no pre-selected list of sub-themes to which the business case must comply – what is of importance is that there is a strong and clear link to the overall theme of water for food):*
 |  |
| 1. *Pls. describe the project location (city/region + country) as well as rational for choice (e.g. length of local presence/experience; existing bilateral relations; support relationships). Pls. elaborate.*
 |  |
| 1. *Pls. describe the current corona situation in the target country – does this situation allow your project to be effectively executed?:*
 |  |
| 1. *Pls. describe how the proposed project contributes to improving food security in the target country\*:*
 |  |
| 1. *Pls. describe the specific water contribution to your proposed project (this should include a water-related innovation or technology from the Netherlands)\*:*
 |  |
| 1. *Pls. describe who the local beneficiary of the project is and the expected impact as a result of the proposed intervention\*:*
 |  |
| 1. *Pls. describe the scalability potential of your project\*:*
 |  |
| 1. *Pls. describe which financing options (for scalability) you have explored, with whom, and any agreements you have made\*:*
 |  |
| 1. *Pls. provide a timeline of your project including key milestones:*
 |  |

\* **Important to note**: above-named criteria 5-9 will carry the highest weighting during the evaluation of proposals

# Motivation and spin-off

|  |
| --- |
| **Motivation and spin-off for the organisation** |
| *Describe your organisation’s motivation to apply for the Water for Food Programme. Use the following question as guideline: What is the added value of the Water for Food Programme to your activities in the target country? Also describe your long-term vision of the relationship between the project and your organisation, in addition to the efforts your organisation will make to realise this vision.*  |

# Budget

Enclose a specification of the costs using the budget template provided (see excel attachment). Budget items (in particular staff costs) must be in line with market rates. The total project costs must not exceed EUR40,000 (including VAT) and the applicant organisations must contribute an additional 50% of the project costs to the project (this may be an in-kind contribution) which must be reflected in the proposed budget. Applicant organisations may adapt the budget template where necessary to provide more detail of line items. After the first report for year-end justification, a quarterly justification of costs must be submitted.

# Statement and signature

Please complete one box per organisation involved and add additional boxes when the number of organisations involved exceed two.

Herewith, I state that I am authorised and/or have been endorsed to sign this proposal, as shown in the registration with the Dutch Chamber of Commerce.

I state that this form has been truthfully completed.

|  |  |
| --- | --- |
| **Organisation 1:** |  |
| **Title:** |  |
| **Initial(s):** |  |
| **First name:** |  |
| **Surname:** |  |
| **Function:** |  |
| **Date:** |  |
| **Signature\*:** |  |

|  |  |
| --- | --- |
| **Organisation 2:** |  |
| **Title:** |  |
| **Initial(s):** |  |
| **First name:** |  |
| **Surname:** |  |
| **Function:** |  |
| **Date:** |  |
| **Signature\*:** |  |

\* Please make sure that the signatory details match with what is stated in the extract from the Netherlands Chamber of Commerce

Checklist enclosures (tick boxes below and enclose the documents):

|  |  |
| --- | --- |
| [ ]  | Valid Chamber of Commerce excerpt |
| [ ]  | Budget / specification of costs using the budget template provided |