

## TERMS OF REFERENCE

### ***Position of Consultant/ Expert to support activities and projects in Bangladesh*** *From 11 February until 31 December 2019*

**Project Code: 19PLDA08**

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#### **1. Background**

Netherlands Water Partnership (NWP) is looking for a senior consultant who has the suitable experience and interest to support the initiatives and activities for Bangladesh in the framework of the Partners for Water program for the duration from 11 February 2019 until 31 December 2019<sup>1</sup>.

#### **Partners for Water**

The scopes of work indicated in this Terms of Reference are made possible in the framework of the program Partners for Water. This program is managed by RVO.nl and Netherlands Water Partnership (NWP).

In this program, NWP focuses on the promotion and international branding of the Dutch water sector, including a.o. the website [www.dutchwatersector.com](http://www.dutchwatersector.com).



The Netherlands has been collaborating closely with Bangladesh on water-related projects with the objectives to promote a more sustainable and more efficient water management and to contribute to reducing poverty, and ensure food security and to promote circular economy. Many Dutch organizations are active in the water sector in Bangladesh, including contractors, engineering and consultancy companies, SMEs, knowledge institutes and NGO's. In September 2018, the Bangladesh Delta Plan was approved by the Bangladesh government, paving the way for projects to be planned and implemented in the future. In December 2018 a report was published on the network scan of the water sector in Bangladesh. In this report, the potential opportunities in the public and private sectors in Bangladesh for the Dutch water sector were analysed. In the coming months, follow-up activities for these findings will be developed.

#### **2. Scope of assignment**

This assignment is part of the project on delta approach Bangladesh in 2019 the framework of Partners for Water program. The activities in this project consist of three main components:

- (1) Connecting the Dutch water sector with government's activities
- (2) Facilitating the country platform Bangladesh with participating organizations who are active and/ or interested in opportunities in Bangladesh
- (3) Developing strategic activities for the Dutch water sector in Bangladesh

#### **3. Assignment objective**

The main objective of this assignment is to support NWP's project leader and external collaborators to successfully execute the project Partners for Water Bangladesh 2019.

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<sup>1</sup> There may be possibilities for extension of the contract beyond 2019, subjected to budget availability and relevance of work scopes.



#### **4. Tasks and role**

The consultant will have the following tasks and role:

- To deliver inputs on initiatives and activities in the framework of the bilateral collaboration in the water sector between the Netherlands and Bangladesh
- To support NWP and the delta team for Bangladesh (in the framework of Partners for Water program) in identifying potential opportunities in the water sector and facilitating connections with relevant activities/ projects in the framework of other programs (such as Water Support)
- To assist the project leader in liaisons with the water sector regarding possibilities and interests in Bangladesh
- To assist in the preparation of progress reports and documents
- To assist the process of project development (in communication with the Dutch water sector and collaborators) and the development of strategic activities for the Dutch water sector in Bangladesh

#### **5. Deliverables:**

The Consultant will be responsible for the following deliverables:

- A shortlist of market segments which are most potential for the Dutch water sector. The shortlist will be developed based on the results published in the network study, and in discussion with the delta-team Bangladesh and communication with the water sector.
  - To provide inputs on the strategies and content for the organization and development of follow-up discussions with interested organizations.
- To support the organization of (and when applicable, to moderate) at least 2 seminars/ workshops (or other formats that are deemed applicable) on important themes of focus and development in Bangladesh in 2019
- Strategic activities for the Dutch water sector with respect to Bangladesh to be identified
- Upon request from the delta team, to deliver inputs on relevant initiatives/ activities in the framework of bilateral cooperation
- Progress reports with review of activities in 2019 and recommendations for future activities to be delivered (tentative timeline: progress reports to be submitted in June and December 2019).

#### **6. Timing/assignment duration**

This assignment starts on 11 February 2019 until 31 December 2019. There may be possibilities for extension of the contract beyond 2019, subjected to budget availability and relevance of work scopes.

#### **7. Qualifications**

A senior consultant/ expert will be recruited for this assignment. The consultant should have relevant professional experience and possess the following qualifications:

- At least 20 years of working experience in the water sector (preferably in international projects)
- Proven track records (at least 10 years of experience) with bilateral collaboration in the water sector and in Bangladesh
- Possess a good network in the water sector internationally and in particular in Bangladesh
- Possess good knowledge of the Dutch water sector and is well informed of the activities of the Dutch water sector in Bangladesh
- Possess good knowledge of the current programs/ activities in the framework of the bilateral collaboration between the Netherlands and Bangladesh
- Excellent communication skills in Dutch and English (minimum level B2, according to Common European Framework of Reference for Languages)

#### **8. Selection of expert**

Selection of the consultant will be based on the criteria of best price-quality ratio and the available budget for this position. The price-quality component will be assessed based on the qualifications and track records as shown in the Curriculum Vitae and in relation to the described tasks, role and profile specified in this Terms of Reference.

The quotations will be assessed on price as well as on quality. For the price component, a maximum of 30 points can be achieved and for the quality component a maximum of 70. The best offer is determined on the basis of the best price-quality ratio, according to the matrix below.

Question	Score
How relevant is the experience of the tenderer to the work scopes (refer to <b>Qualifications</b> )?	Maximum 20 points
Are required work scopes included in the tender?	Maximum 20 points
Does the suggested approach align with the latest development in the water sector in Bangladesh and relating to the activities of Dutch water sector in Bangladesh?	Maximum 20 points
Does the suggested approach offer good potential links to future strategic activities for the Dutch water sector?	Maximum 10 points
Does the price conform with the available budget?	Maximum 20 points
How competitive is the offer in terms of price?	Maximum 10 points

The final total final score of a tenderer determines the position of the tenderer in the ranking. If two or more bidders have achieved an equal final total score and this results in the contract being awarded to more than the desired number of bidders, the contract will be awarded to the tendere with the highest total score for the CV.

### 9. Budget and conditions

Please provide the following information in your offer:

- (1) A proposal on the suggested approach for this assignment (in relation to the above-mentioned deliverables), including an all-inclusive detailed budget for this assignment in accordance with the required specifications. This proposal will be developed based on an expected time input for this assignment for 2019 of maximum of 30 days.
- (2) Your full Curriculum Vitae which highlights the relevant experience in relation to this assignment.

Please send the offer by e-mail to Trang Schuurman-Vu (email address [t.vu@nwp.nl](mailto:t.vu@nwp.nl)) by **12:00 (CET) on 31 January 2019**. In your email's subject line, please kindly indicate the project code **19PLDA08**.

For questions, please contact Trang Schuurman-Vu (via email address [t.vu@nwp.nl](mailto:t.vu@nwp.nl) or telephone number 070 304 3719)